

# Association of Dunstable Charities CHEWS FOUNDATION

Charity Registration Number 307500

## ASHTON SCHOOLS FOUNDATION

Charity Reg. No. 307526

March 2024

Dear Parent/Guardian,

### Re: Grant Application

Please find enclosed application forms for your child/children in respect of a school grant from **one** of the above Charities. The Chew's Foundation can help with school uniforms and the Ashton Schools Foundation (a separate form is required) can help with school equipment for those students going onto 6<sup>th</sup> Form or college courses, providing the applicant meets the required criteria.

Grants are limited to four per child and a maximum of four children per household. Please confirm on the attached form, how many previous grants your child/children have received and the year they were received. These can then be checked against our records.

If you wish to apply this year, please return the completed forms together with any relevant documents. **PLEASE NOTE:** Closing date for applications is **Friday 3rd May 2024**. Please ensure your application forms are completed and returned together with any additional information by this date as late or incomplete applications will not be accepted after this date.

**Proof that you are in receipt of Housing Benefit/universal credit should be sent back with the application forms and must clearly show your name and address.** Failure to do so will result in the form being deemed incomplete.

If you need help in completing the forms, please do not hesitate to phone 01582 660008 or 07759 235796 between the hours of **9am and 2pm Tuesday, Wednesday and Thursdays only. The phone is not manned outside of these hours.** The office telephone number is diverted to the work mobile so calls will be picked up during working hours only. Alternatively, you can email me on [dunstablecharity@yahoo.com](mailto:dunstablecharity@yahoo.com)

Forms will be sent via email only. Please print them off, complete and either email, scan or photograph and return via email including proof of Housing Benefit/Universal Credit. The school your child/children attends will help with this should you be unable to print the forms off.

Please note that grants will be paid by BACS payments direct into your bank account. Please ensure you include your bank details when returning the forms in order that BACS payments can be made to applications which have been agreed by the Trustees.

Yours sincerely,



Mrs J Tipler, Clerk to the Trustees